



POLICY AND PROCEDURE

TITLE:	Double Major and Dual Degree
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POLICY STATEMENT:

Goodwin University understands the complex academic goals our students may have. In accordance with our mission of assisting students to explore their academic options and qualify for a variety of career opportunities the University offers the opportunity to earn dual degrees. The Dual Degree enables a student to pursue two degrees at different levels concurrently or return to Goodwin post-graduation to earn a second degree in another major at the same level.

PROCEDURE DETAILS:

There are two instances in which a student may earn a dual degree. A student may choose to

- (1) Matriculate in a degree program and also request courses that lead to a degree in another field at a different academic level (concurrently enrolled) or
- (2) Graduate with a degree at Goodwin and then return to earn a second degree at the same level.

(1) In instances of *concurrent* pursuit, the student must complete a minimum of 15 credits in their original degree with a grade-point-average of 2.3 or better before requesting admission into a second degree program. Enrollment into the second degree requires the approval of the Dean.

(2) In instances where a student returns to earn a second degree at the same level the student must take the equivalent of a minimum of a full year of study beyond the first degree to earn the second (a minimum of 30 unique credits).

In order to earn the credential they are striving for (the degrees and/or certificate), students must complete all requirements as outlined in the catalog and complete a Request for Dual Major form found online under Student Form. Selective admissions requirements must be satisfied before the student enrolls into a second degree.

PUBLISH POLICY STATEMENT (CLICK ON BOX NEXT TO OPTION-SELECT ALL THAT APPLY):

☒ UNIVERSITY CATALOG

☐ STAFF HANDBOOK

☐ FACULTY HANDBOOK

☐ STUDENT HANDBOOK

DEFINITIONS:

Concurrent dual degree – matriculation into two degree programs at different academic levels (e.g. Bachelor and Associate). Separate dual degree – graduation from one-degree program and then matriculation into a second degree program at the same (Associate and Associate or Bachelor and Bachelor) or different levels where there is at least a full-year of study beyond the first degree to earn the second (a minimum of 30 unique credits). Double major – (1.) the concurrent matriculation into two degree programs at the same academic level (e.g. Associate and Associate or Bachelor and Bachelor) or (2.) the graduation from one-degree program and then matriculation into a second degree program at the same or different level where there is less than a full-year of study beyond the first degree to earn the second (a minimum of 30 unique credits).

EXCLUSIONS:

All students enrolled in the Associate in Science in Medical Assisting are dually enrolled into the Certificate in Medical Assisting.

OFFICES DIRECTLY AFFECTED BY THE POLICY:

Provost and Dean of Faculty
Registrar
Academic School

HISTORY:

Created April 2012
Approved by AAC April 2012
Reviewed January 2014, 2016, 2017, 2018, 2019
Updated with new logo / University January 2020
Revised July 2025

EFFECTIVE DATE:	2012
RESPONSIBLE OFFICE (ONLY ONE):	Registrar
REVIEW DATE:	Annual